



Executive Committee

Tuesday 13 September
2016
7.00 pm

Committee Room 2
Town Hall
Redditch



www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken
or wish to exercise any of the above rights of access to information,
please contact
Debbie Parker Jones
Democratic Services Officer**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: 01527 64252 Ext: 3257
e.mail:d.parkerjones@bromsgroveandredditch.gov.uk**



Executive Committee

Tuesday, 13th September, 2016

7.00 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs: Bill Hartnett (Chair) Mark Shurmer
 Greg Chance (Vice-Chair) Yvonne Smith
 Juliet Brunner Debbie Taylor
 Brandon Clayton Pat Witherspoon
 John Fisher

<p>1. Apologies</p>	<p>To receive the apologies of any Member who is unable to attend this meeting.</p>
<p>2. Declarations of Interest</p>	<p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.</p>
<p>3. Leader's Announcements</p>	<p>1. To give notice of any items for future meetings or for the Executive Committee Work Programme, including any scheduled for this meeting, but now carried forward or deleted; and</p> <p>2. any other relevant announcements.</p> <p>(Oral report)</p>
<p>4. Minutes (Pages 1 - 8) Kevin Dicks, Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Executive Committee held on 12th July 2016.</p> <p>(Minutes attached)</p>
<p>5. Overview and Scrutiny Committee (Pages 9 - 24) Kevin Dicks, Chief Executive</p>	<p>To receive the minutes of the meeting of the Overview and Scrutiny Committee held on 5th July 2016.</p> <p>There are no recommendations to consider.</p> <p>(Minutes attached)</p>

<p>6. Voluntary and Community Sector Grant Funding 2017-18</p> <p>(Pages 25 - 44)</p>	<p>To consider the allocation of funds for the grant programme for 2017-18.</p>
<p>7. Street Naming Request</p> <p>(Pages 45 - 52)</p>	<p>To consider a request to name a street after Sallie Swan.</p> <p>(Central Ward)</p>
<p>8. ICT Infrastructure Resource</p> <p>(Pages 53 - 56)</p>	<p>To consider the enclosed report proposing changes to the future delivery of this service.</p>
<p>9. Efficiency Plan 2016/17 - 2019/20</p> <p>(Pages 57 - 64)</p>	<p>To agree the Council's Efficiency Plan for submission to the Government.</p>
<p>10. Revenue Monitoring April - June 2016 (Quarter 1)</p> <p>(Pages 65 - 78)</p>	<p>To consider the enclosed report identifying the situation at the end of the first quarter of 2016-17 for the Council's revenue budget.</p>
<p>11. Minutes / Referrals - Overview and Scrutiny Committee, Executive Panels etc.</p> <p>Kevin Dicks, Chief Executive</p>	<p>To receive and consider any outstanding minutes or referrals from the Overview and Scrutiny Committee, Executive Panels etc. since the last meeting of the Executive Committee, other than as detailed in the items above.</p>
<p>12. Advisory Panels - update report</p> <p>(Pages 79 - 80)</p> <p>Kevin Dicks, Chief Executive</p>	<p>To consider, for monitoring / management purposes, an update on the work of the Executive Committee's Advisory Panels and similar bodies, which report via the Executive Committee.</p> <p>(Report attached)</p>

13. Exclusion of the Public

Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12 (A) of the said Act, as amended.”

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;

may need to be considered as ‘exempt’.

14. Confidential Minutes / Referrals (if any)

To consider confidential matters not dealt with earlier in the evening and not separately listed below (if any).



Executive

Committee

Tuesday, 12 July 2016

MINUTES

Present:

Councillor Bill Hartnett (Chair), Councillor Greg Chance (Vice-Chair) and Councillors Juliet Brunner, Brandon Clayton, John Fisher, Mark Shurmer, Yvonne Smith and Debbie Taylor

Officers:

Ruth Bamford, Mike Dunphy, Sue Hanley and Jayne Pickering

Committee Services Officer:

Debbie Parker-Jones

10. APOLOGIES

An apology for absence was received from Councillor Pat Witherspoon.

11. DECLARATIONS OF INTEREST

There were no declarations of interest.

12. LEADER'S ANNOUNCEMENTS

Work Programme

The following reports which were due to be considered, or possibly considered, at the meeting had been deferred to a later date:

- Applying Article 4 directions to the Council's schedule of locally listed buildings;
- Health and Safety Policies; and
- Finance Monitoring Quarter 1, April – June 2016/17.

Leisure Intervention Update

It was noted that the Leisure Intervention Update was currently included in the Executive Work Programme for presentation no earlier than 13th September. As the Council Plan was currently being developed it was proposed that the work around leisure

.....
Chair

Executive Committee

Tuesday, 12 July 2016

interventions to deliver the strategic purpose be addressed within the Council Plan for Members' consideration in September/October.

13. MINUTES

RESOLVED that

the minutes of the meeting of the Executive Committee held on 7th June 2016 be agreed as a correct record and signed by the Chair.

14. OVERVIEW AND SCRUTINY COMMITTEE

The Committee received the minutes of the meeting of the Overview and Scrutiny Committee held on 2nd June 2016.

It was noted that there were no recommendations to consider.

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 2nd June 2016 be received and noted.

15. LOCAL COUNCIL TAX SUPPORT SCHEME 2017/18

Members considered a report which set out proposals for the Authority's Council Tax Support Scheme for 2017/18 following the outcome of public consultation on options for changes to this. If the current proposals were approved there would be further public consultation prior to submission of the final scheme to Executive, in time for the final scheme to be published by 31st January 2017.

Officers explained the outcome of the consultation and Members noted, with disappointment, the very low response to this. Only 19 responses had been received despite all current 4,900 claimants having been directly contacted by the Council, and with press and social media publicity also taking place on this. The technical elements of the assessment process, eligibility and income taken into account had not helped with people's ability to answer some of the questions, however Officers felt that they had done everything possible to make the questions as clear as possible in light of the complexities involved.

It was noted that the proposals were not intended to reduce the overall cost of support provided to residents but to streamline the system, ensure there was consistency for claimants in the calculations between Housing Benefit and Council Tax Support, reduce the administrative burden wherever possible, and bring the Scheme in line with national changes to welfare support.

Any changes introduced would apply in respect of new claimants only and Officers would continue to provide support to residents on their personal finances and debt management. Discussions took place on the Family Premium element and questions were raised in relation to the Council's Hardship Fund, which Officers agreed to check and provide further information to Members on outside of the meeting.

The consultation on the draft scheme would be published and key stakeholders, including existing working age claimants, would be directly contacted in writing. Feedback would be used to inform any changes to the draft scheme before the final scheme was considered by Members.

RESOLVED that

- 1) the outcome of the initial statutory consultation on options for changes to the Local Council Tax Scheme be noted;**
- 2) the current Scheme be changed as follows, with effect from April 2017/18:**
 - 2.1) reduce backdating of Council Tax Support to 4 weeks in line with the changes in Housing Benefit announced by Central Government;**
 - 2.2) enable claims to be processed based on information provided by the DWP without the need for further information; and**
 - 2.3) removal of the Family Premium for new claims to bring the Council Tax Support Scheme in line with the changes in Housing Benefit announced by Central Government,**

and that the amended version shall become the proposed Draft Scheme for 2017/18;
- 3) authority be delegated to the Head of Customer Access and Financial Support to carry out the next phase of consultation on the Draft Scheme; and**
- 4) the final Scheme be presented to the Executive to make recommendations to Council to allow for the necessary regulations to be published by 31st January 2017.**

16. BOROUGH OF REDDITCH LOCAL PLAN NO.4 - PROPOSED MAIN MODIFICATIONS

The Committee considered a report which identified the Main Modifications proposed by the Planning Inspector and explained the required public consultation process on these. Members were reminded of the stages which the Borough of Redditch Local Plan No. 4 had already been through, which had included a lengthy Examination in Public, as part of the adoption process.

Members had already been made aware, in detail, of the Main Modifications. Officers reminded them that, at this stage, the Executive was only being asked to approve the public consultation on the Modifications. An extended consultation period running between 27th July and 21st September was being proposed given that this would be taking place over the summer holiday period.

Officers responded to questions/issues raised by Members on the Inspector's Modifications. It was noted that all consultation responses would be sent to the Inspector and that the Council would not comment on, or respond to, representations received as it was for the Inspector to consider these.

RECOMMENDED that

the recommended Main Modifications of the Inspector, as set out in Appendix 1 of the report, be noted, and that Officers be authorised to proceed with an 8-week consultation on the Main Modifications, to run from 27th July 2016 to 21st September 2016. Details of the method of consultation are set out in paragraphs 3.19 to 3.22 of the report.

17. REDDITCH LOCAL DEVELOPMENT SCHEME JULY 2016 AND DRAFT STATEMENT OF COMMUNITY INVOLVEMENT 2016

The Committee considered a report which outlined the proposed revision of the Local Development Scheme (LDS) and the Statement of Community Involvement (SCI), both of which formed part of the suite of documents that the Development Plans Team were required to publish and maintain. Both of the documents were updated versions of the versions which had previously been approved.

It was noted that the LDS set out the key Development Planning Documents which would be produced by the Council. The main changes to the LDS were amendment of the timetable for the Local Plan No.4 and the Allocations Plan to reflect the ongoing process of the Examination in Public. Whilst authority to start working on a Community Infrastructure Levy (CIL) had been approved in June

2014, the timetable for development of the CIL had been removed from the latest LDS whilst the Local Plan remained unadopted, for the reasons detailed in the report.

The SCI set out how the Council would engage with communities and other consultees in the planning process, in both plan-making and development control. A number of the changes made to the SCI related to out-of-date references to Local Development Framework processes, and included a section on neighbourhood planning.

RECOMMENDED that

- 1) the revised Redditch Local Development Scheme (LDS), as set out in Appendix 1 to the report, be adopted as the Council's current LDS;**
- 2) delegated authority be granted to the Head of Planning and Regeneration Services, in conjunction with the relevant Portfolio Holder, to review and publish amended LDS timetables for the publication of the Development Plan Documents;**
- 3) the draft Statement of Community Involvement (SCI) 2016, as set out in Appendix 2 to the report, be approved for publication as part of a 6-week period of public consultation in September – October 2016; and**
- 4) delegated authority be granted to the Head of Planning and Regeneration Services, in conjunction with the relevant Portfolio Holder, to consider the response to the public consultation and, subject to no significant issues arising, to amend and adopt the SCI.**

18. CONSOLIDATED REVENUE AND CAPITAL OUTTURN AND FINANCIAL RESERVES STATEMENT 2015/16

Members considered the Council's final financial position for 2015/16 for both the General Fund and Housing Revenue Account. Officers advised of an amendment to recommendation 2.1 of the report in that the transfer to balances of £40k would be a recommendation to full Council and not a matter for noting by the Executive.

Officers advised that the draft Statement of Accounts had been submitted to the external auditors on 30th June 2016 and that the auditing of these was due to commence towards the end of July. No issues had been raised by the external auditors during their draft audit work.

The £1.031m underspend on the revenue budget was noted, together with the required adjustments to this as detailed in the report, which resulted in a net underspend of £150k. There was an expectation that £110k would be drawn down from balances in 2015/16. As this transfer had not been required it was intended that a further £40k would be allocated to balances, which would give a resulting final position for 2015/16 of £2.024m; £1.3m higher than the minimum level for reserves. The Senior Management Team would now be challenging Heads of Service to see if they could base their 2016/17 budgets on the 2015/16 budgets to maintain savings.

The £3.967m underspend on the capital budget was noted, which Officers explained the reasons for as detailed in the report. This was in part due to a large underspend on the vehicle replacement programme, which had been delayed until the Place Team implementation was stabilised.

The Financial Reserves Statement at Appendix 2 to the report was noted and Officers stated that it would be helpful if future quarterly reports could advise which reserves were being drawn down on. The £300k Housing Revenue Account (HRA) reserves for Job Evaluation (JE), which were separate to the £755k General Fund JE reserves, were noted and questions raised on this, particularly the separate HRA element which some Members had been unaware of. The £572k underspend on the HRA was also noted. Officers advised that work was being undertaken on the HRA underspend and JE element and that further information on these elements would be provided to Members. The new terms and conditions under JE were due to be implemented in September, together with any applicable back-pay. Officers undertook to confirm to Members how many staff had not signed up to the new terms and conditions, in which case dismissal and re-engagement would apply.

In relation to the Housing Support element of the Reserves Statement, and reference to a Government Specific Grant, Officers clarified that this should have stated £243k Government Grant and £180k RBC. A query was also raised on the Income element of the HRA and increase in tenants' charges and variance in dwelling rents, which Officers agreed to look into and to report back to Members on.

A Member queried the position in relation to vacant posts and a review which Officers had previously confirmed they would be undertaking on this. Officers apologised that this piece of work had not yet been completed as the accounts had taken priority. Members were advised that Heads of Service reviewed all

**Executive
Committee**Tuesday, 12 July 2016

vacancies to ascertain, on an individual basis, if these were required and that only those that were deemed business-critical were filled. Officers had spoken with Human Resources the previous week and work was due to be undertaken, across both Redditch and Bromsgrove Councils as some of the vacant posts impacted on both authorities, which Members would be receive details of.

RESOLVED that

- 1) **the financial position on Revenue and Capital for the financial year 2015/16, as detailed in the report, be noted; and**

RECOMMENDED that

- 2) **the transfer to balances of £40k be approved; and**
- 3) **the movement in reserves, as detailed in Appendix 2 to the report, be approved.**

19. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.

There were no outstanding referrals to consider.

20. ADVISORY PANELS - UPDATE REPORT

It was noted that the meeting of the Planning Advisory Panel scheduled to take place earlier in the evening had been cancelled as the Local Plan No. 4 Proposed Main Modifications were being considered by the Executive that evening.

The Member Support Steering Group, which had been due meet the previous evening, had also been cancelled in view of a clash with a Local Transport Plan Briefing for Members the same evening. A further date for the Group was to be arranged.

RESOLVED that

the report be noted.

The Meeting commenced at 7.00 pm
and closed at 8.15 pm

.....
Chair



Overview and Scrutiny

Committee

Tuesday, 5th July, 2016

MINUTES

Present:

Councillor Jane Potter (Chair), Councillor Gay Hopkins (Vice-Chair) and Councillors Joe Baker, Tom Baker-Price, Matthew Dormer, Andrew Fry, Jennifer Wheeler and Nina Wood-Ford

Also Present:

Councillors Natalie Brookes, Juliet Brunner, Pattie Hill and Antonia Pulsford.

Ms S Harris (Worcestershire Health and Care NHS Trust) and Ms S Smith, (Worcestershire Acute Hospitals NHS Trust)

Officers:

S Hanley

Democratic Services Officers:

J Bayley and J Smyth

10. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received on behalf of Councillor Paul Swansborough.

11. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

12. MINUTES

RESOLVED that

the minutes of the meeting held on 2nd June 2016 be confirmed as a correct record and signed by the Chair.

.....
Chair

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

13. SUSTAINABILITY AND TRANSFORMATION PLAN - PRESENTATION

The Committee received a presentation (copy of presentation slides attached for information at Appendix 1) on the subject of the Worcestershire Sustainability and Transformation Plan (STP) from Susan Harris, Director of Strategy and Business for the Worcestershire Health and Care NHS Trust and Sarah Smith, Director of Strategy, Planning and Improvement for Worcestershire Acute Hospitals NHS Trust.

Ms Harris and Ms Smith thanked Members for the opportunity to explain what the STP was and what it was hoping to achieve; it's development process and timeline and provided information on early priorities and how early engagement would be sought on the Plan. The general concept of the plan was outlined, the primary aim being to bring the different Service strands within the system together and to develop a more collective and cohesive five year forward plan.

Members were provided with information and clarification on queries in relation to the Herefordshire and Worcestershire STP in terms of:

- The geography and population of Herefordshire and Worcestershire.
- The various service providers for the area in terms of Clinical Commissioning Groups (CCGs), NHS Trusts, Primary Care providers, Worcestershire County and Herefordshire Councils.
- The three aims of the STP relating to health and wellbeing, care and quality and finance and efficiency.
- The importance of the STP in terms of accessing the Sustainable and Transformation Fund which a significant proportion of the additional money coming into the NHS is derived from.
- The five transformation priorities in terms of:
 - maximising efficiency and effectiveness
 - reshaping the approach to prevention
 - developing an integrated out of hospital care model
 - establishing sustainable secondary care services
 - developing the right workforce.
- The scope of STP work streams for both Herefordshire and Worcestershire in terms of County based projects, the shared approach and learning and reviews of single teams across the

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

whole of the STP footprint were also highlighted, together with the strategic considerations of the STP in terms of:

- the structure and organisation of the commissioning functions
- the number of hospital beds needed in the system
- the role of community hospitals
- investment in primary care, community services and mental health
- organisation of the contracting approach to support financial and clinical sustainability of providers.

In regard to communication and engagement, Members were advised that consultation work would be carried out over the summer months to seek the views of organisations and stakeholders on shaping service provision with the aim of submitting the plan at the end of September. Various specific issues were also highlighted by Committee Members during the discussion that Ms Harris and Ms Smith responded to, including:

- The ongoing issues for the residents of Redditch and its neighbouring districts in regard to the movement of crucial services from the Alexandra Hospital.
- Collective team approaches to provide support and continuity for people with chronic or complex conditions / mental health issues.
- Recruitment and retention of Doctors and Nurses.
- Links to schools to promote careers in the NHS.
- Transport difficulties for staff and patients.
- Difficulties getting GP appointments and visiting A & E instead.
- More use of Practice Nurses and Pharmacists in advisory roles.
- Work Streams – cross area working with other Trusts/Authorities outside of Worcestershire and Herefordshire.

Ms Harris acknowledged that the situation within the Health Service was difficult and complex on many levels and accepted that emotions were very evident with the situation in Redditch being particularly sensitive. However, in order to provide sustainable service provision, available resources had to be looked at collectively to ensure they were being used as effectively as possible. Difficult decisions (which, were similarly having to be made by other Trusts across the Country), were having to be made, with the centralisation of some services being inevitable.

In terms of planned consultation, Members stressed the need to ensure that information and presentations were provided in clear concise terminology for ease of understanding. Ms Harris advised

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

that early feedback on the proposals was critical to progressing the Plan and the Committee's input and support was very much appreciated. Ms Harris clarified that further presentations would be available and that she would be happy to provide a follow-up presentation on the Plan when the work had been completed. Ms Harris further offered to provide a simplified document covering the information that had been provided.

RESOLVED that

- 1) **the presentation be noted; and**
- 2) **a further follow up consultation be provided on the plan once work had been completed.**

14. WORCESTERSHIRE JOINT INCREASING PHYSICAL ACTIVITIES TASK GROUP - FINAL REPORT

In the absence of Councillor Prosser, who had sent his apologies for the meeting, the Committee was informed that the Worcestershire Joint Increasing Physical Activities Task Group's final report had been considered by the County Council's Cabinet, where the majority of the Task Group's recommendations had been accepted. Members noted that Recommendation 7, relating to the use of a proportion of Divisional funds for encouraging participation in physical activities had been turned down by the Cabinet as they had not considered it appropriate to tell County Councillors how they should spend their divisional funds.

RESOLVED that

the report be noted.

15. TASK GROUPS - DRAFT SCOPING DOCUMENTS

Proposals were considered for a Short, Sharp Review on the subject of Protecting Redditch's Heritage Assets and a Task Group Review on the subject of Mental Health Services for Young People, as detailed in the scoping documents attached to the two covering reports.

Councillor Baker-Price presented the Protecting Redditch's Heritage Assets scoping document. He advised the Committee, however, that he considered the Mental Health Services review should be given a higher priority and launched as soon as possible. He was therefore happy for the proposed Protecting Redditch's Heritage Assets review to be deferred.

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

Members were advised that they could, if they wished, still agree to launch both of the proposed reviews with the Protecting Heritage Assets review to take place once the Mental Health Services for Young People Task Group had been completed. Councillor Wood-Ford commented that she anticipated the Task Group Review would take approximately nine months. Members were also reminded of the two Working Groups and that the potential workload for them had yet to be established.

RESOLVED that

- 1) the Mental Health Services For Young People Task Group be launched as proposed in the Scoping document;**
- 2) Councillor Nina Wood-Ford be appointed Chair of the Task Group; and**
- 3) the Protecting Redditch's Heritage Assets Short, Sharp Review be launched at a future date, following the completion of the Mental Health Services for Young People Task Group Review.**

16. WORKING GROUPS - MEMBERSHIP CONFIRMATION

The Committee discussed the membership for the Budget Scrutiny and Performance Scrutiny Working Groups. Officers advised that the dates for the first meetings of the Groups would be progressed.

RESOLVED that

- 1) in respect of the Budget Scrutiny Working Group, the following Member appointments be agreed:**

Councillor Jane Potter (Chair)
Councillor Matt Dormer
Councillor David Thain
Councillor Jenny Wheeler; and
- 2) in respect of the Performance Scrutiny Working Group, the following Member appointments be agreed:**

Councillor Tom Baker-Price (Chair)
Councillor Natalie Brookes
Councillor Matt Dormer
Councillor David Thain.

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

17. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME

Officers reported that there were no issues in relation to Overview and Scrutiny within the minutes. In terms of the Executive Committee Work Programme, Members noted that some of the items listed would be considered by the Working Groups.

RESOLVED that

the Executive Committee Minutes of the 7th June 2016 together with the latest edition of the Executive Committee's Work Programme be noted.

18. OVERVIEW AND SCRUTINY WORK PROGRAMME

Officers provided three updates in respect of the Committee's Work Programme.

Members noted that the Employment Opportunities for People with Disabilities presentation would be presented by a representative of Jobcentre Plus at the 25th October meeting. Officers agreed to issue an open invitation to all Members to attend for the presentation.

Members were also reminded that the meeting due to be held on the 6th September had been postponed until the 12th September.

An update was provided in regard to the LGBT Review with Members noting that Councillor Baker had submitted a motion to be considered at the County Council's Council meeting in July with a recommendation that the County Council consider taking part in the Stonewall Equality Index and encourage schools to look at the Birmingham LGBT Toolkit.

19. HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Councillor Wood-Ford, the Council's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC), reported on discussions that had taken place at the last meeting of the Committee when Members had been informed on various reductions in Public Health budgets following Government announcements on future funding, with cuts and reviews planned or being considered for areas including:

- Drug and Alcohol Services
- Domestic Abuse Services

Overview and Scrutiny Committee

Tuesday, 5th July, 2016

- Supported advice and information
- Support for Advocacy
- Sexual Health Services
- Smoking cessation (discontinued except for pregnant women)
- Health improvement projects
- Child Development Services
- 0 – 19 Services – reduction in public health nursing
- Public Health team
- Mental Health Care

Councillor Wood-Ford further reported that other matters, including the future of acute services in Worcestershire had been raised and discussed during the course of the meeting.

The Meeting commenced at 7.00 pm
and closed at 8.39 pm

Sustainability and Transformation Planning Briefing

Redditch Health Overview and Scrutiny Committee
5th July 2016

Sue Harris and Sarah Smith

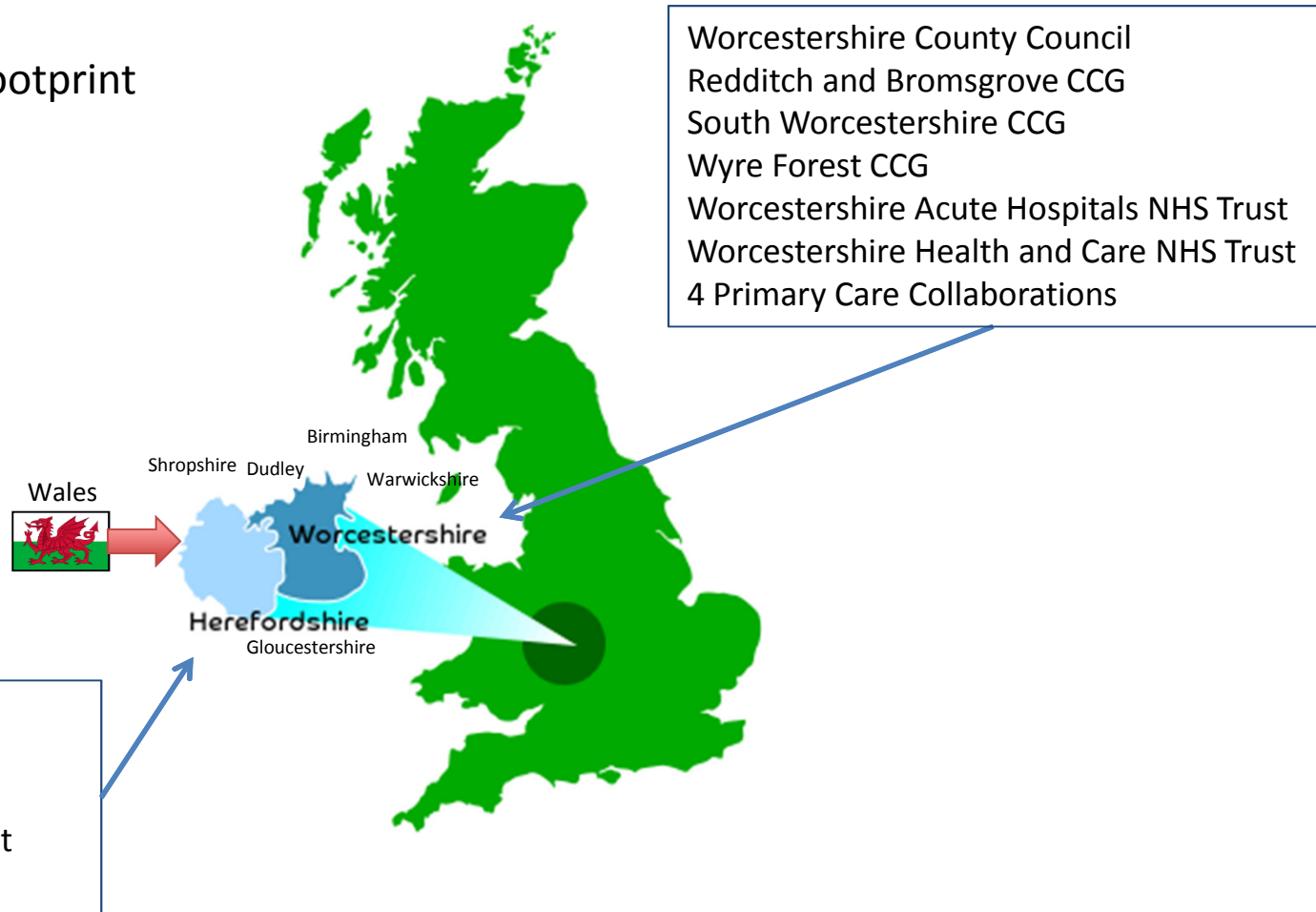
Objectives for this briefing

- Explain what the STP is and what it is hoping to achieve
- Outline the development process and timeline
- Provide updates on some of the transformation priorities and seek early engagement on these
- Explain expected next steps

Introduction to the H&W STP



- Big geography, small population
- 785,000 people (smallest in WM)
- 2 HWBs
- Relatively simple footprint



Herefordshire Council
Herefordshire CCG
Wye Valley NHS Trust
2gether NHS Foundation Trust
Taurus GP Federation

Worcestershire County Council
Redditch and Bromsgrove CCG
South Worcestershire CCG
Wyre Forest CCG
Worcestershire Acute Hospitals NHS Trust
Worcestershire Health and Care NHS Trust
4 Primary Care Collaborations

The Triple Aim



Health and Well Being

Explore the opportunities and benefits of planning at scale to:

Improve health outcomes across our whole population, including addressing health inequalities.



Care and Quality

Improve Care and Quality by:

- Addressing areas where there is unwarranted variation
- Ensuring access to the safest care possible
- Improving experience of care
- Securing performance improvements from providers in the delivery of care



Finance and Efficiency

Deliver Financial Sustainability:

- **Better value** in how resources are utilised and deployed
- **Optimise performance** across the whole system

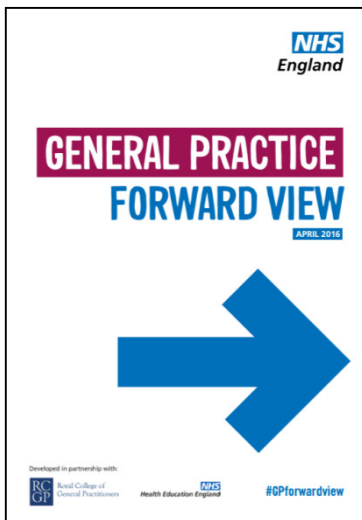
Why is the STP so important



*A clear and credible plan is the only access route to the **Sustainability and Transformation Fund** – ie a significant proportion of the additional money coming in to the NHS.*

This is the resource that is potentially available to support:

- Implementation of extended GP access
- Implementation of the national Mental Health, Cancer and Maternity Taskforce recommendations.
- Achievement of consistent quality services over seven days
- Investment in prevention.
- Delivering digital transformation.



Five transformation priorities

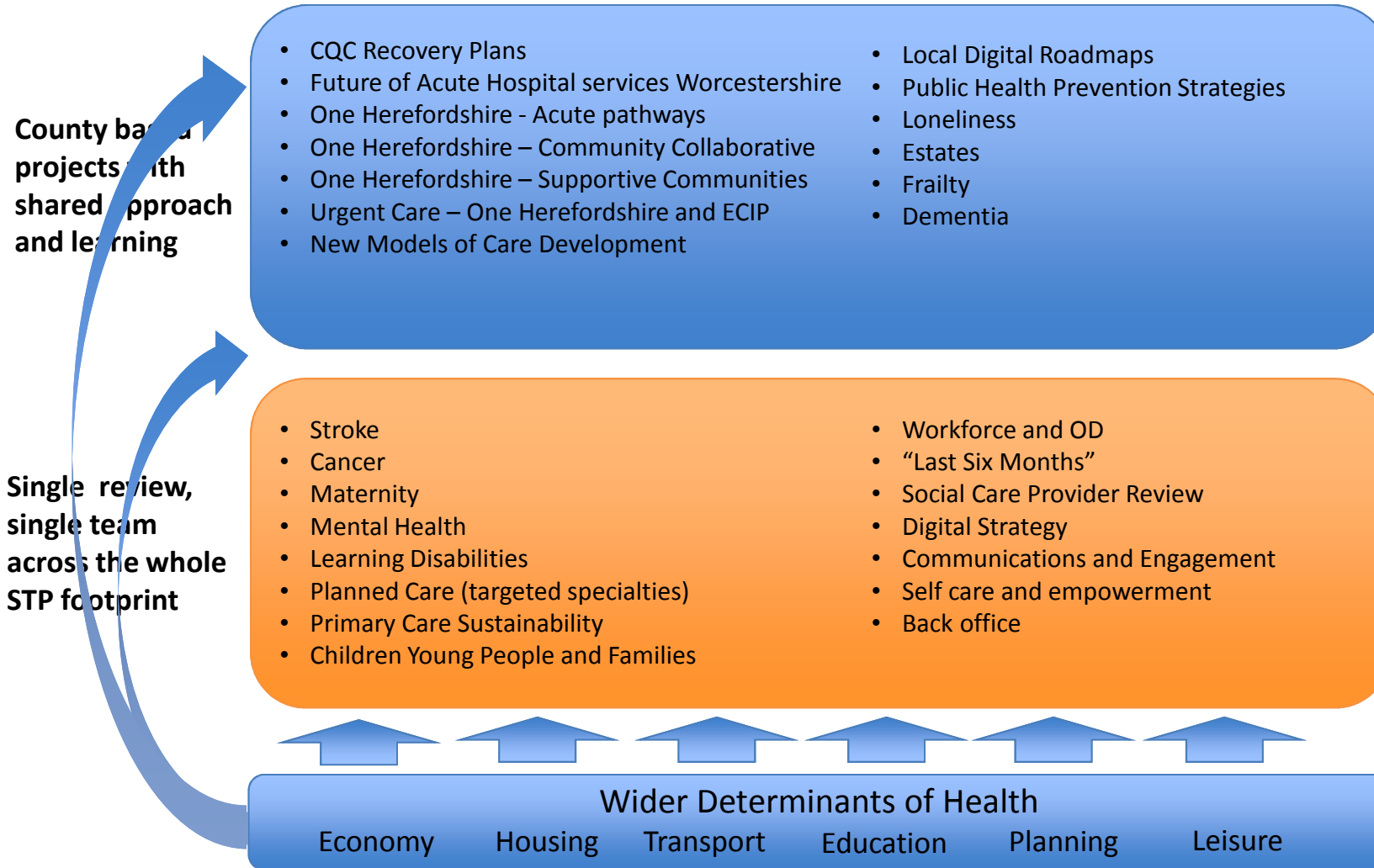


- Maximise **efficiency and effectiveness** across clinical and service pathways and support functions to improve experience and reduce cost, through minimising unnecessary and avoidable contacts.
- Reshape our **approach to prevention**, to create an environment where people stay healthy and which supports resilient communities, where self-care is the norm, digitally enabled where possible, and staff include prevention in all that they do.
- Develop an integrated **out of hospital care** model, structured at scale and organised around sustainable primary care within localities.
- Establish **sustainable secondary care services** through development of the right networks and collaborations across and beyond the STP footprint
- Develop **the right workforce** within a sustainable service model that is deliverable on the ground within the availability of people and resource constraints we face.

Live well, with joined up care, supported by specialist expertise, delivered by the right people

Scope of the STP work streams

Herefordshire and Worcestershire



Strategic considerations for our STP

- How we structure and organise our commissioning functions
- How many hospital beds we need in our system
- The role our community hospitals play
- How we create the headroom to invest in primary care, community services and mental health
- How we organise our contracting approach to support financial and clinical sustainability of our providers

REDDITCH BOROUGH COUNCIL**EXECUTIVE
COMMITTEE**

13th September 2016

VOLUNTARY & COMMUNITY SECTOR GRANTS PROGRAMME 2017/18

Relevant Portfolio Holder	Councillor Bill Hartnett, Community Leadership & Partnership inc. Voluntary Sector
Portfolio Holder Consulted	Yes
Relevant Head of Service	Judith Willis, Head of Community Services
Wards Affected	All
Ward Councillor Consulted	N/A
Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 This report contains recommendations as to the funding split and themes for the Voluntary and Community Sector (VCS) grants process for 2017/18. See Appendix 1. The theme titles are aligned with the Council's strategic purposes. In respect of the £75,000 Investing Grant, the Committee is asked to consider a 3 year procurement process for this theme.
- 1.2 The Executive Committee is also asked to consider how it will deal with any underspend in the grant pot at the end of financial years.

2. RECOMMENDATIONS

The Executive Committee are requested to **RECOMMEND** that

- 1) **the themes and percentages of funding be allocated for the 2017/18 voluntary and community sector grants process as set out in Appendix 1;**
- 2) **the £75,000 Investing Grant be allocated for financial/debt support and problem solving advice and be awarded via a 3 year contract; and**
- 3) **underspend in the grants at the end of any year be put back into balances.**

**EXECUTIVE
COMMITTEE**13th September 2016

3. KEY ISSUES**Financial Implications**

- 3.1 The current voluntary and community sector grants budget is £241,000. This report recommends the continuation of this budget allocation in 2017/18 but with the £75,000 Investing Grant awarded on a 3 year contract. This contract would be subject to the annual funding approval of the Executive Committee.
- 3.2 There have always been small amounts of underspend every financial year. This is because the grants requested do not exactly match the amount available or because during the financial year the projects have not achieved all aspects of their initial proposals and the funding has been altered to reflect this. For the last two years any underspends at the end of the financial year have been put back into balances. The Committee is asked to approve the process for all future years.

Background

- 3.3 Each year the grants team look at how the Grant Programme can best serve the local VCS while aligning the programme to the Council's Strategic Purposes. For an overview on how the 2016/17 grants programme aligned to the strategic purposes see Appendix 2.
- 3.4 The Grant Programme includes the Stronger Communities grants which enables small groups to deliver a wide variety of projects. Examples of projects funded to date for 2016/17 include:
- Funk up your Junk project;
 - Celebration of the Queen's Birthday;
 - Two week activity programme for children aged 8 to 13 during the six week summer holiday;
 - Men in Sheds project;
 - Older Peoples' Choir.

A full list of all funded organisations is published on the Council's website.

Legal Implications

- 3.5 The Council needs to continue to ensure that it has a transparent and fair grants scheme, ensuring that we comply with the Local Government Transparency Code 2014.

**EXECUTIVE
COMMITTEE**

13th September 2016

- 3.6 Under Section 137 of the Local Government Act 1972, the Council has the power to incur expenditure which in its opinion is in the interest of and will bring direct benefit to its area or any part of it or all or some of its inhabitants. The direct benefit accruing must also be commensurate with the expenditure to be incurred.
- 3.7 There is a further power to make grants to voluntary organisations providing recreational facilities under Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

Service / Operational Implications

- 3.8 The themes and proposed split of funding for the 2017/18 Grants programme were updated in 2016/17 to reflect the Council's Strategic Purposes and customer demand as follows. Officers propose that this funding split as detailed below remains unchanged for 2017/18:

Strategic Purpose	Funding allocation 2016/17	Funding allocation 2017/18
Help me to be financially independent	£85,000	£85,000
Help me to live my life independently	£65,000	£65,000
Provide good things for me to do, see and visit	£6,000	£6,000
Keep my place safe and looking good	£15,000	£15,000
Help me run a successful business	£50,000	£50,000
Stronger Communities Grant Programme - 3 rounds per year	£16,000	£16,000

From the £241,000 budget, £4,000 is retained for the delivery of training to the VCS and to facilitate external funding workshops/events.

- 3.9 Deadline dates for both the main grants programme and the Stronger Communities grants programme have been set in order to ensure the smooth delivery of the programme. The timetable also takes account of the Overview and Scrutiny recommendation that sufficient time is given to enable Voluntary & Community Sector organisations to plan constructively for the year ahead. See Appendix 3 for timescales.

**EXECUTIVE
COMMITTEE****13th September 2016**

- 3.10 To enable the Council to deliver its grants programme, Officers will need to continue to work closely with the Communications Team to ensure that a full and informative guide to the new procedure is implemented and that Officers are engaging with the full range of VCS organisations and groups within the local area.
- 3.11 By working closely with BARN & local VCS organisations on delivering our long term training & support, we can ensure that the sector will receive an agreed standard of training with the Council ensuring that we receive value for money. Outcomes initially identified are:
- **Increase volunteers skills in bid writing**
 - **Facilitate events that invite external funders to Redditch**
 - **Encourage partnership working within the Boroughs VCS**
 - **Event to raise awareness of local VCS organisations**
- 3.12 An approach has been made by the current provider of the £75K Investing Grant for consideration to be given to awarding this grant on a longer term contract. This is in order for the project to develop and expand within the Borough. Such a proposal would be in accordance with the Council's policy for funding VCS organisations using the Shopping, Investing and Giving Framework attached as Appendix 4.
- 3.13 National experience has shown that the benefits of funding being awarded for a longer term are:
- A clear service specification enables services to be developed and shaped over time and in response to identified community needs.
 - A provider can build up a longer term relationship with the local community and other local VCS organisations and have a better understanding and ability to react to changing local needs.
 - Enhances the long term financial stability of the service provider. It is common for VCS organisations to be only financial stable on a year by year basis as one year grants are received.
 - Strengthens the organisations ability to attract funding from other sources, particularly larger national funding streams. Frequently to access these funds an organisation has to evidence a 3 year Sustainability Plan. In addition being able to identify matchfunding strengthens a bid application. Attracting additional funding will add value and increase service provision and accessibility for Redditch residents.
 - If an organisation has a desire to have premises in the Borough, funding that is only guaranteed for one year restricts lease options and the availability of external funding for this purpose.

**EXECUTIVE
COMMITTEE****13th September 2016**

- Crucially it assists the bedding in of effective partnerships with other local agencies from all sectors and including ourselves. In particular a longer term partnership arrangement would support the financial inclusion work that the Council is undertaking within locality teams.
- Experience from other areas has shown that stable/secure funding for the generalist advice service enhances opportunities for successful funding applications involving 'add on' services such as paid debt caseworkers, welfare benefits caseworkers and projects designed to reach people in most need in the community. The ability to secure an office base would enable volunteer recruitment and retention from the local community to be increased, and to grow advice provision with the knock on effect of enhanced job opportunities.

3.14 If a 3 year grant was approved, this would be procured in accordance with our Financial Regulations and against a detailed contract specification. The specification would require the provision of free, confidential, impartial and independent advice to enable Redditch residents to deal with a wide range of issues including benefits, housing, money advice, employment, consumer, relationships and taxation. The nature of the assistance provided would depend on the clients needs. Service Standards would be set out and there would a requirement to work in partnership with the Council. In addition any contract would set out how it supports the Council's Strategic Purposes. In particular a 3 year contract would enable the Council to better meet the delivery of its strategic purpose of "Help me to be financially independent".

3.15 The Council currently provides high level financial advice and support through a Financial Support Framework. This enables Officers to pull support from a number of providers, using the one most suitable for the individual customer needs. This is currently funded through the Essential Living Fund (ELF), however grant funding for ELF has ceased and the current RBC budget will not be sufficient to fund this in future.

Having analysed the type of support provided through this framework, much of it could be provided through the VCS via a service level agreement as suggested in 3.14. This would significantly reduce the budget needed for the very high level intensive support that will still be needed for a small number of customers.

**EXECUTIVE
COMMITTEE**

13th September 2016

Customer / Equalities and Diversity Implications

- 3.16 The 2016/17 grants programme has supported 22 projects under the main grant fund with 21 projects/events being funded in the first two rounds via the Stronger Communities fund.
- 3.17 The 2016/17 Grants Programme received 44 applications from organisations, with the programme seeing several new organisations applying to the programme who had not applied to this fund previously.

4. RISK MANAGEMENT

- 4.1 Where needed the Grants Officer identifies external funding streams and invites external organisations to host events to raise awareness of the funding streams they have available to the local VCS. Officers have also made themselves available for one to one sessions to support funding applications for both internal and external opportunities. Redditch Borough Council's grant programme is widely advertised both locally and county wide.
- 4.2 The Council has an approved Grants Policy which clearly sets out how grants are awarded. It alleviates the risk to the Council from any organisations receiving funding and which then subsequently closes. It also encourages organisations to be not solely reliable on this grant funding.

5. APPENDICES

Appendix 1 - Themes and funding split
Appendix 2 - Overview of aligning to strategic purposes
Appendix 3 - Timetable - Main Grants Programme and Stronger Communities Grants
Appendix 4 – Shopping, Investing and Giving Framework

6. BACKGROUND PAPERS

- Local Government Transparency Code 2014
- Voluntary Sector Task Group Report 2014
- Reference Executive Committee report 2010

AUTHOR OF REPORT

Name: Judith Willis
E Mail: judith.willis@bromsgroveandredditch.gov.uk
Tel: 01527 64252 Ext. 3348

Appendix 1

Help me to be financially independent

**Recommended funding = £85K for the Delivery of Projects under the
“Financially Independent” banner**

**75K - Investing Grant -
Key Project Support Area - Financial/debt support and problem solving
advice with outcomes that:**

- Promote and raise awareness of services; providing better access through, for example, outreach in local communities, faster appointments; and other measures targeting low-income and disadvantaged groups of people;
- Ensure clients are fully informed of their options so that they are best placed to make decisions about how to proceed in their situation;
- Provide advice that is ‘consistent with a rights-based approach’, i.e. by providing full information of all the options available;
- Provide Face to Face appointments
- Pulling in support from other agencies where necessary;
- Work closely with departments within the local Council;
- Empower and up-skill residents to learn and access support via the Internet.

**10K - Investing Grant
Key Project Support Area - Maximum grant of £5K for delivery of a financial
independence prevention project aimed at children and young people with
outcomes that:**

- Deliver innovative workshops to deliver to children and young people within schools around managing finances;
- Provide budgeting lifeskills for young people;
- Highlight the long term impact of career choices/poor budgeting/debt;
- Encourages a long term ethos of saving.

Help me to live my life independently

Recommended funding = £65K for the delivery of projects under the “independent living” banner

35K Investing Grants - Maximum grant of 35K. For delivery of projects that support:

- Discounted childcare for local children with specific criteria for discounted places to be allocated to ensure the full benefit is gained from those families who have the highest need;
- Discounted Holiday play schemes for local children that have outcomes linked into education and health and well-being priorities.

30K Investing Grants - Maximum grant of 6K for each project submitted. For delivery of projects that support:

- Residents with low/medium level mental health/wellbeing issues;
- Learning & Personal Development projects for those on low incomes;
- Intergenerational/Cross cultural projects;
- Local Community Clubs - e.g. Older People, Cultural, disabilities etc.;
- Supporting local residents back into work;
- Employment support;
- Digital inclusion;
- Projects that support Health & Fitness;
- Dementia/Alzheimer's support projects;
- Training opportunities for Volunteers;
- Prevention and/or tackling alcohol & drug issues;

Provide me with good things to do, see and visit

Recommended funding = £6K for the delivery of projects under things to do, see and visit in the Borough

6K Investing Grants - Maximum bids for each project submitted of 3K. For delivery of projects that support:

- Support for Community improvement projects;
- Support for Families with additional needs to participate in local activities;
- Projects to encourage Enterprise in young people;
- Projects that increase youth participation;
- Project that supports older peoples participation.

Keep my place safe and looking good

Recommended funding = £15K for the delivery of projects under keeping safe and looking good banner

**15K Investing Grants - Maximum bids for each project submitted of 5K.
For delivery of projects that support:**

- Domestic abuse projects;
- Projects that support offenders;
- Projects that support environmental issues;
- Projects that support Community engagement;
- Projects that support Anti-social behaviour reduction;
- Projects that support reduction in Crime.

Help me run a successful voluntary sector business

50K - Investing Grant - Maximum grant of 10K for each project submitted
Key Project Support Area - For delivery of on-going support (core funding) for local services to include outcomes that:

- Provide services that support the Council's Strategic Purposes;
- Provide services that support local disadvantaged residents;
- Offer local volunteering opportunities;
- Work closely with partner/counterpart organisations;
- Deliver services that reflect the needs of residents;
- Provide training/up skilling opportunities for Staff & Volunteers.

Stronger Communities**Community Grant Fund - Total £16K****For the delivery of local grassroots community projects/events**

£16K Giving Grants Maximum bid of £500.00 per project submitted in each round

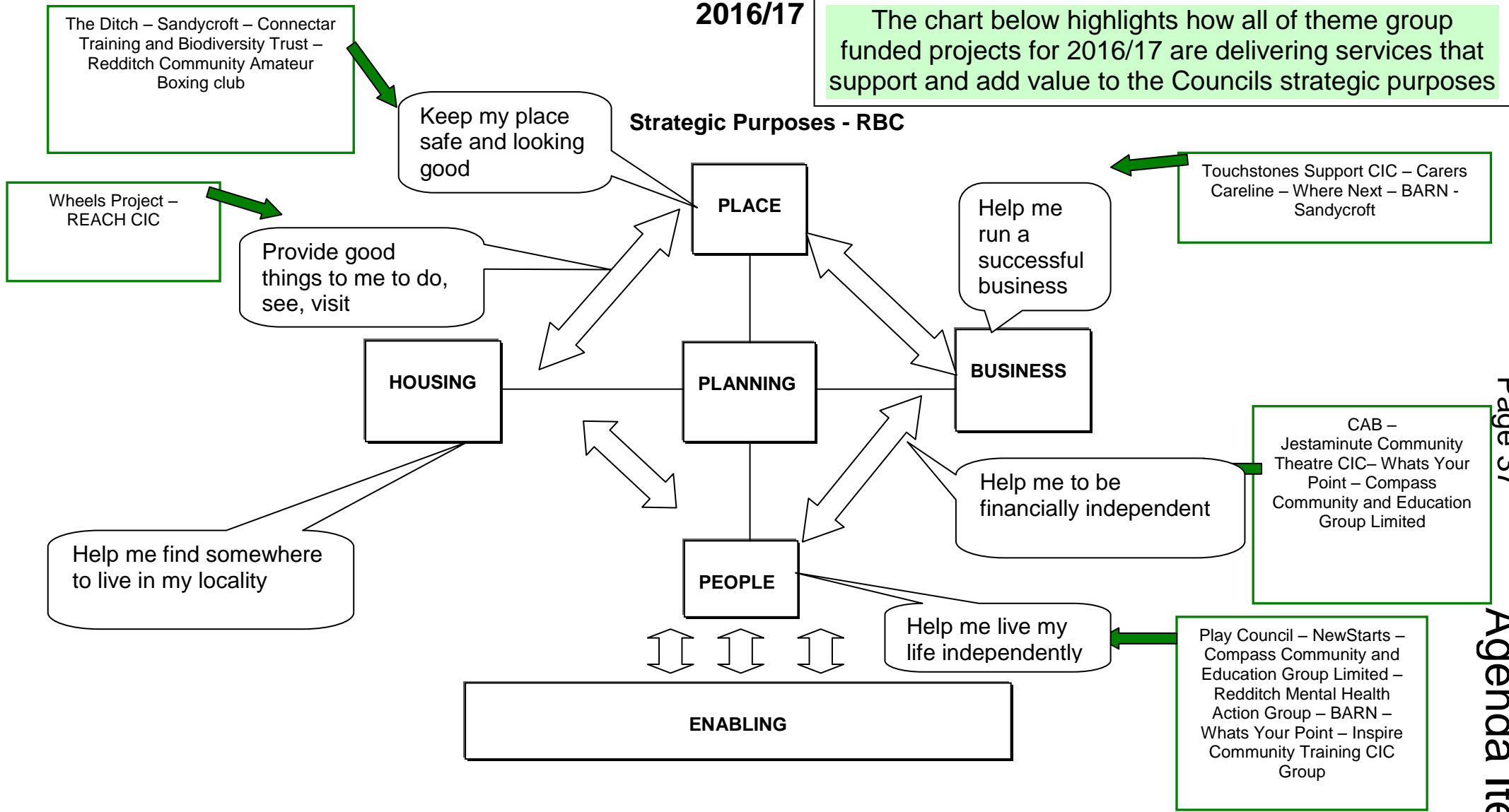
For delivery of projects: Hosted by local community groups - these groups will not need to be formally constituted but will be required to have a recognised role within the community they represent.

- Community support and participation projects.
- Three Rounds at £5,000 per round for community grants in 2016/17.
- Community groups invited to bid for up to £500 for delivery of local projects/events.

Appendix 2 - Redditch Borough Councils Voluntary & Community Grants Programme -

2016/17

The chart below highlights how all of these group funded projects for 2016/17 are delivering services that support and add value to the Councils strategic purposes



**Appendix 3 – Timetable – Major Grants Programme and
Stronger Communities Grant Programme**

Diary Dates for Redditch Borough Councils Major Grants Programme	Timescale
Launch	Monday 26 th September 2016
Application deadline	4 p.m. Friday 11th November 2016
Application Summaries to be produced for the Grant Panel's consideration	November and December 2016
Initial screening	As applications are submitted
Grants Panel Scoring	December 2016
Executive Committee Final Approval	17th January 2017
Approved grants awarded	April 2017
Assessment of applications	21 working days of deadline
Initial Successful and unsuccessful applicants informed	28 working days of deadline

Diary Dates for Stronger Community Grant programme	Timescale
Launch - 1st Round	Monday 16th January 2017
1st Round Application deadline for receipt of applications	4pm Friday 11th February 2017
Launch - 2nd Round	Monday 15th May 2017
2nd Round Application deadline for receipt of applications	4pm Friday 9th June 2017
Launch - 3rd Round	Monday 14th August 2017
3rd Round Application deadline for receipt of applications	4pm Friday 15th September 2017
Assessment of applications	21 working days of deadline
Successful and unsuccessful applicants informed	28 working days of deadline

Appendix 4

POLICY FOR FUNDING VOLUNTARY AND COMMUNITY SECTOR ORGANISATIONS USING THE SHOPPING, INVESTING AND GIVING FRAMEWORK

1. Introduction

- 1.1 Redditch Borough Council supports Voluntary and Community sector organisations because we believe that a vibrant Third Sector is vital to our community. The Council is committed to supporting organisations that deliver projects and activities which have a beneficial impact on the local community.
- 1.2 Under Section 137 of the Local Government Act 1972, the Council has the power to incur expenditure which in its opinion is in the interest of and will bring direct benefit to its area or any part of it or all or some of its inhabitants. The direct benefit accruing must also be commensurate with the expenditure to be incurred.
- 1.3 There is further power to make grants to voluntary organisations providing recreational facilities under Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

2. Scope

- 2.1 This policy applies to all arrangements where Redditch Borough Council provides assistance to voluntary and community sector organisations.
- 2.2 This policy applies primarily to direct financial payments from Redditch Borough Council to voluntary and community sector organisations such as grants and contracts, but also applies to support in kind such as discretionary rate relief or concessionary use of Redditch Borough Council facilities.

3. Funding Framework

- 3.1 The Council uses the ***Shopping, Investing and Giving*** funding framework

- 3.2 **Shopping** refers to procurement and contractual arrangements with external providers to deliver services on behalf of the Council that the Council has a statutory duty to provide or priority areas the Council wishes to invest in. The Council is committed to extending the opportunities available to voluntary and community sector organisations to be involved in the delivery of services.
- 3.3 **Investing** refers to the Council providing funding to develop the capacity of the voluntary and community sector. This may include making funding and resource contributions to voluntary and community sector infrastructure support services, or making funding or other resources available for training or business development activities within organisations.
- 3.4 **Giving** refers to the Council providing funding or other resources to voluntary and community sector organisations to support work that contributes to the Council's aims, but which the Council does not have a statutory duty to provide.
- 3.5 The Executive Committee will consider and make a decision on which services and funding mechanisms the Council will seek to provide under the Shopping element of this framework subject to agreement by full Council e.g. Advice Services, Waste Management/recycling services.

4. Purposes of the Shopping, Investing and Giving Framework

- 4.1 The following outcomes are intended to be the result of this framework:
- a) A corporate overview of the total support provided for the voluntary and community sector;
 - b) Consistency, clarity and equality in the processes to determine what support is given to which organisations;
 - c) A voluntary and community sector that understands how to engage with the Council, and is confident of fair and open treatment;
 - d) Council resources targeted to support those groups providing services which support current Council priorities.
- 4.2 This framework is to be integrated into all policies and procedures that are relevant to Council relationships with the voluntary and community sector.

5. Which Organisations are covered by the Shopping, Investing and Giving Framework?

- 5.1 The voluntary and community sector is diverse, with organisations ranging from small community associations to large national or international organisations.

This framework applies to all organisations that exist principally to further social, cultural or environmental objectives and do not generate money that is distributed for the private benefit of the people who run the organisation or their associates.

- 5.3 To qualify for any support under the Shopping, Investing and Giving framework, an organisation must:
- a) not be run for personal gain, and must use all profits or income of the organisation for the public good;
 - b) work for the benefit of a community of interest or a geographical community;
 - c) have no undue restrictions on membership;
 - d) promote equality of opportunity;
 - e) operate independently, defining its own aims and objectives;
 - f) be formally constituted and have a management committee who do not receive payment for managing the organisation;
 - g) not be a political party, have the nature of a political party, or be engaged in campaigning for a political purpose or cause.
- 5.4 The Council will not provide funds for the furtherance or propagation of a faith promoted by any organisation which is, or is deemed by the Council to be, of a religious nature. This will not preclude religious organisations applying for assistance to provide social or welfare work connected with their organisation and which do not directly promote a religious aspect.
- 5.5 Individual support opportunities may include additional restrictions on the nature of the organisations that can benefit. These will be clearly and openly stated, with appropriate justification.

6. Worcestershire Compact

- 6.1 Redditch Borough Council is a signatory of the Worcestershire Compact, and is committed to embedding the terms of the Compact and its Codes of Practice within the Council's policies and procedures.
- 6.2 Review and development of this policy will be undertaken to ensure compliance with Worcestershire Compact and to support development of the Compact.

EXECUTIVE COMMITTEE

13/09/2016

STREET NAMING REQUEST

Relevant Portfolio Holder	Cllr. John Fisher
Portfolio Holder Consulted	
Relevant Head of Service	Deborah Poole, Head of Business Transformation
Wards Affected	Central Ward
Ward Councillor Consulted	Yes
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 This report seeks a decision from members to agree an exception to the Redditch Borough Council (RBC) adopted policy on Street Naming and Numbering, to allow the currently un-named approach road from Bromsgrove Road to the Valley Stadium (plan, appendix 1) to be named "Sallie Swan Street".
- 1.2 The Leader of the Council has received a request for the street to be named after Mrs. Sallie Swan. Mrs Swan was vice-chairman of Redditch United Football Club until her death in April 2016, and was married to the chairman of the club Mr. Chris Swan. The family of Mrs. Swan have given consent for the street to be named after her.
- 1.3 Naming the access road will change the street address of the Valley Stadium, from "Bromsgrove Road" to the newly created "Sallie Swan Street". No other addresses would be affected by the addition. Any postcode changes would be at the discretion of the Royal Mail.

2. RECOMMENDATIONS

The Committee is asked to RESOLVE that

- 2.1 An exception to the Council's adopted policy on "Street Naming and Numbering" be agreed, to allow the naming of a street "Sallie Swan Street", after a person not currently on the list of approved names.

3. KEY ISSUES**Financial Implications**

- 3.1 There is a cost for the creation and installation of new signage. Engineering Services are to provide a cost for creation and installation of the new signage, with costs typically around £350 in addition to a

EXECUTIVE COMMITTEE

13/09/2016

minor ongoing maintenance cost. A funding source will need to be identified prior to work being carried out.

- 3.2 There may be costs incurred as a result of the change of address for the Valley Stadium (e.g. printing of stationery). All costs associated with this change will need to be funded by the affected parties.

Legal Implications

- 3.3 "Street Naming and Numbering" are statutory functions discharged by the Council in exercising the powers and duties contained in the Town Improvement Clauses Act, 1847 and the Public Health Act 1925.
- 3.4 The Council has adopted a policy on the naming and numbering of streets/properties. This report has been brought to members for a decision because the proposal falls outside the adopted policy, and accordingly, officers do not have delegated authority to decide upon it.
- 3.5 It is a requirement of public law that policies are not rigidly applied and that the authority must be prepared to consider whether a particular set of circumstances would merit an exception to the policy. In this instance, members have indicated informally that they would consider an exception in view of the commitment Mrs. Swan gave during her lifetime, in supporting the town's football club.
- 3.6 If the access road to the Valley Stadium is to be officially named, as proposed in this report, the address of the Valley Stadium will be changed from "Bromsgrove Road" to "Sallie Swan Street".

Service / Operational Implications

- 3.7 Upon approval, the properties neighbouring the new road will be consulted in writing regarding the addition and their views taken into account before proceeding; objections from these occupiers and businesses may result in further consultation with the council. The address of these properties will not change as a result of this addition.
- 3.8 Relevant parties will need to be notified regarding the allotments adjoining the road, and records may need to be updated if Bromsgrove Road is used as a geographic identifier for the allotments.
- 3.7 Street signage will need to be created and installed at the site.
- 3.8 To allow adequate response time for the neighbouring properties, and allow a notification period for the stadium and football club, the time

EXECUTIVE COMMITTEE

13/09/2016

from council approval being granted to the new street being created will be 3 months.

Customer / Equalities and Diversity Implications

3.9 None

4. RISK MANAGEMENT

4.1 There is a minor risk in the timing of the proposal, as agreed best practice is to wait 3-5 years after the death of an individual before memorialising them with a street name. This risk is mitigated as the family have expressed support for this proposal.

4.2 The council waiving its policies regarding street naming in this instance sets further precedent where a person or group wishes to avoid following the council's agreed naming and numbering procedure.

4.3 Neighbouring properties may object to the proposal. Neighbouring properties comprise a medical centre, Pharmacy, and 18 flats at 54 and 56 Bromsgrove Road (appendix 2). The views of these occupants will be taken into account prior to naming the street; well-founded objections will result in further consultation with Cllr. Hartnett.

5. APPENDICES

Appendix 1 - Plan

Appendix 2 - List of properties to be consulted

6. BACKGROUND PAPERS

RBC Street naming and numbering policy (as published on the Council's website).

AUTHOR OF REPORT

Name: Jonathan Corker

E Mail: Jonathan.Corker@bromsgroveandredditch.gov.uk

Tel: 01527 641662

Proposed Sallie Swan Street, Redditch

© Crown copyright and database rights 2016 Ordnance Survey 100024252

Drawn by JC

15/08/2016



Terry Memorial Playing Field

Allotment Gardens

Car Park

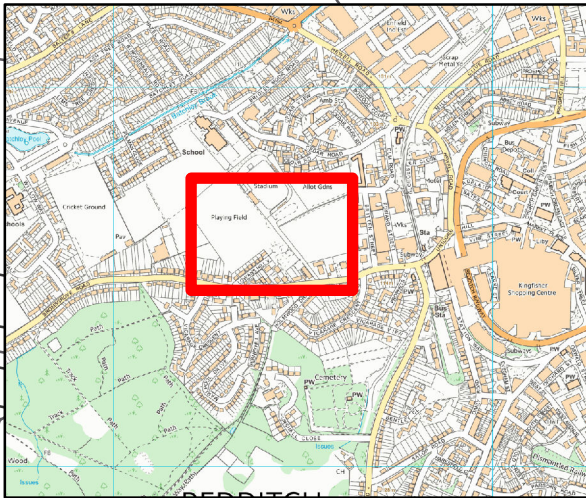
Picground

Surgery

Highgrove

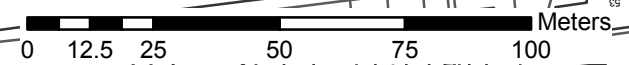
Hazeldene

1 to 6
Barbara Moulton
House



LOWANS HILL VIEW

BROMSGROVE ROAD



Proposed Sallie Swan Street – Adjoining Properties

Hillview Medical Centre, 60 Bromsgrove Road, Redditch, B97 4RN

Pharmacy, Hillview Medical Centre, 60 Bromsgrove Road, Redditch B97 4RN

1-10 Hazeldene, 54 Bromsgrove Road, Redditch, B97 4RY

1-8 Highgrove, 56 Bromsgrove Road, Redditch, B97 4RJ

Executive Committee13th September 2016**ICT Infrastructure Resource**

Relevant Portfolio Holder	Cllr J Fisher
Portfolio Holder Consulted	Yes
Relevant Head of Service	Deb Poole, Head of Transformation & OD
Wards Affected	N/A
Ward Councillor Consulted	N/A
Non - Key Decision	

1. SUMMARY OF PROPOSAL

- 1.1 For several years ICT has had an ongoing problem retaining and recruiting staff with certain specialised technical skills. Following the recent resignation of a member of staff, this problem has been highlighted again. The recruitment campaign to fill this vacant post has attracted few applicants with the required skills and experience. This report proposes a different approach to solving the problem by outsourcing a small part of the ICT team rather than just repeatedly going through a recruitment process.
- 1.2 If agreed, this approach will require the TUPE (Transfer of Undertakings, Protection of Employment) of two posts to an outsource company. Currently, one of the posts is filled whilst the other is vacant.
- 1.3 This proposal presents a solution to correct a particular ongoing issue in the service due to the problem of recruiting staff with these types of skills. Overall the organisational approach remains that of sharing internal resource where ever possible.

2. RECOMMENDATIONS

Executive Committee is requested to **RECOMMEND**:

- 2.1 That Members approve the proposal for the functions provided by the ICT infrastructure roles be outsourced to an external provider.
- 2.2 That Members delegate authority to the Head of Transformation and Organisational Development to undertake a tendering process to identify a suitable supplier to take on the ICT infrastructure functions.
- 2.3. That Members delegate to the Head of Legal, Equalities and Democratic Services the responsibility for finalising and entering into a suitable legal agreement with the supplier identified under recommendation 2

Executive Committee13th September 2016**3. KEY ISSUES****Financial Implications**

- 3.1 The current cost to Redditch Borough Council (RBC) for providing the service is £34,093. This includes the salary and on-costs for the two posts effected.
- 3.2 Whilst final costs for delivering this part of the service externally will not be known until a competitive exercise is completed, it is estimated that the costs will be approximately £30,000 to RBC in the first year, with larger savings estimated for any additional years.
- 3.3 Other public sector organisations will be permitted to bid for the contract alongside any private companies.
- 3.4 Redditch Borough Council will charge £225 per month, per person, to any supplier delivering the outsource contract who wishes to retain members of staff on our premises. This is to cover the costs of providing office space, desks, electricity, phones etc.

Legal Implications

- 3.5 If the outsourcing to an external provider proceeds, this will constitute a relevant transfer for the purposes of the TUPE (Transfer of Undertakings, Protection of Employment) Regulations. The rules provide that where in house services are transferred to external providers existing members of staff TUPE across to the new contractor. As referred to above, this will affect one member of staff. Any issues in this regard will be managed as part of the process in accordance with usual HR procedures going forward.
- 3.6 An appropriate competitive tendering exercise based on the value of the contract will be undertaken to identify a suitable supplier to take on the ICT infrastructure functions. It will be necessary to enter into a contract with the new supplier. The contract will include a clearly defined schedule of the works to be undertaken and clauses to cover any issues with under performance.

Service / Operational Implications

- 3.7 During the past five years the ICT Infrastructure role has been advertised five times. During these recruitment campaigns, the council has had to advertise and re-advertise numerous times to find a suitable candidate. In 2015 a new infrastructure post was created that required additional skills and consequently offered a higher grade. After running two advertising and interviewing campaigns the post was finally

Executive Committee13th September 2016

recruited to in mid-2015. However, by June 2016 this post was vacant again when the incumbent officer resigned. Following adverts on a number of recruitment websites including the WM Jobs site, only eleven applications were received. Shortlisting resulted in five applicants being invited for interview. Of the five only one applicant attended for interview. This candidate scored just over 50% on the interview questions and was not considered suitable for this role.

- 3.8 The ICT Infrastructure Officer and ICT Infrastructure & Network Officer posts play a key role in maintaining day to day delivery of the ICT service to the Authority. Their main function is to ensure that the servers and storage which enable the business applications to work, are operating successfully. This includes the servers for Emails, Finance, Payroll, Revs & Bens, Elections etc.
- 3.9 In addition the team have been involved in several 'power off' situations at both Parkside and Redditch Town Hall and are key to closing down services correctly and returning them to a working state. Further power off situations may occur at both sites and currently only 1 person is available with the correct skillset to cover this task.
- 3.10 Senior managers are aware that the current lack of resource is having a detrimental effect on the remaining personnel and that this issue needs to be resolved as soon as possible to maintain staff morale and avoid absence.
- 3.11 Any potential supplier will need to deliver the service in line with PSN (Public Services Network) requirements. This will include having staff that help deliver the contract, pass a BPSS (Baseline Personal Security Standard) check.
- 3.12 The new contract will include an SLA (Service Level Agreement) that will prioritise critical support both in normal business hours, and at evenings and weekends. Ideally this will also include named individuals that will, over time, build a close understanding of our business.

Customer / Equalities and Diversity Implications

- 3.13 There are no customer / equalities and diversity implications.

4. RISK MANAGEMENT

- 4.1 There is a risk that the external provider will not deliver the service to the level provided by the current internal team. This risk will be addressed through using a robust selection process, and ensuring as far as possible that there are appropriate contractual obligations imposed on the external provider to pick up under performance and

Executive Committee**13th September 2016**

provide for a change of supplier in the event that this should ever become necessary

- 4.2 The impact of outsourcing could inadvertently increase pressure in the short term, on existing members of ICT whilst the new service is procured and then implemented. The result of increased pressure could lead to additional sick leave but this has been mitigated by securing additional temporary resource from external companies.
- 4.3 To be balanced against the risks outlined above, is the risk that if no action to pursue outsourcing is taken then the Council is likely to continue to encounter recruitment problems which over a period of time may undermine the ability for the service to be provided.

5. APPENDICES

None

6. BACKGROUND PAPERS

None

AUTHORS OF REPORT

Name: Deb Poole
E Mail: d.poole@bromsgroveandredditch.gov.uk
Tel: 01527 881256

Name: Mark Hanwell
E Mail: m.hanwell@bromsgroveandredditch.gov.uk
Tel: 01527 881248

EXECUTIVE COMMITTEE**13TH SEPTEMBER 2016****EFFICIENCY PLAN**

Relevant Portfolio Holder	John Fisher
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering (Exec Director)
Wards Affected	All
Ward Councillor Consulted	None specific

1. SUMMARY OF PROPOSALS

- 1.1 To present the Councils Efficiency Plan 2016/17 – 2019/20 for Executive consideration and to enable Members to decide on the recommendation to Council to request a 4 year financial settlement from Central Government.

2. RECOMMENDATIONS

- 2.1 **That Executive recommend to Council that the Efficiency Plan 2016/17-2019/20 as detailed at Appendix 1 is approved for submission to Central Government to enable a 4 year financial settlement to be secured.**

3. KEY ISSUES**Financial Implications**

- 3.1 This document responds to the invitation/offer from the Secretary of State of 10 March 2016 to secure a minimum level of funding for the 4 years commencing April 2016. The aim of the Government is for the deal to increase local authority certainty and be a step towards strengthening financial management and work collaboratively with partners and reform the way local services are provided. The settlement would cover the 4 years from 2016/17-2019/20 and would provide certainty in relation to the Revenue Support Grant . The response from the Government following the New Homes Bonus consultation has not been received and therefore certainty of the NHB funding will not form part of the 4 year settlement.
- 3.2 There is no guarantee that the settlement offered will not change over the next 4 years. The inclusion of a “negative grant” system to repay Government was a fundamental change to funding that was not envisaged in the last 6 months and has resulted in additional financial pressures to the Council. Notwithstanding this uncertainty, officers are recommending the request for a 4 year funding arrangement to enable some levels of stability in the financial projections and it is anticipated that cuts to funding may be more severe should the Council not support this Government offer..

EXECUTIVE COMMITTEE**13TH SEPTEMBER 2016**

- 3.3 There has been no specific guidance from Government in relation to the format or detail that needs to be included in the Efficiency Plan however it is anticipated that the basis of the statements will be the Councils Medium Term Financial Plan together and the Council Plan which together will inform the Government how the Council aims to deliver on its strategic purposes to the community within the reducing financial funding it will receive.
- 3.4 It is therefore important that the Efficiency Plan is not purely about the funding and that there are key actions included in the Plan / Council Plan that will be delivered by the available funding. The expectation is that a high level plan is presented that will be informed by further detailed savings plans as they are developed.
- 3.5 Officers have considered the funding that is to be received over the next 2 years and the 'Negative Grant' of £330k that will be payable back to Government in 2019/20. The narrative of the plan states that the Council does not accept this methodology for repayment to Government and there is an expectation that this will be offset by the financial benefits associated with the localisation of Business Rates. The following key themes have been identified to enable officers to manage the shortfalls in funding:
- Identifying opportunities to increase income and growth
 - Identify further efficiency by continuing to drive waste out of services and reduce cost
 - Continue to redesign services to provide quality support and service to the customer whilst releasing savings
 - Assessing the value for money of service provided and demonstrating where resources can be realigned note 1
 - Designing services across public and voluntary sector organisations to secure better outcomes and reduce overall spend
 - Identify alternative models of delivery in the provision of services and to consider the most appropriate provider
 - Resetting future budget to meet prior years expenditure and income
- 3.6 The Efficiency Plan as presented at Appendix 1 is based on assessments made by Heads of Services as to the levels of additional income and reductions in costs that can be made over the next 3 years to meet the shortfalls in funding. More detailed delivery plans are currently being prepared as part of the review of the Medium Term Financial Plan and these will be brought to members later in the year.

EXECUTIVE COMMITTEE**13TH SEPTEMBER 2016**

Legal Implications

- 3.7 Whilst there is no legislative framework that requires Councils to prepare an Efficiency Plan it is clear that for Councils to secure the most effective financial position over the next 4 years that the production of a plan for this purpose is advisable.

Service / Operational Implications

- 3.8 Officers will develop detailed plans to enable the delivery of the Council Plan within the funding levels available.

4. RISK MANAGEMENT

- 4.1 The risks associated with the delivery of the Efficiency Plan will be addressed by officers and mitigation plans put in place to assure confidence in managing the financial pressures.

Appendices

Appendix 1 – Efficiency Plan

AUTHOR OF REPORT

Name: Jayne Pickering – Exec Director Finance and Resources
E Mail: j.pickering@bromsgroveandredditch.gov.uk
Tel: 01527-881400

REDDITCH BOROUGH COUNCIL EFFICIENCY PLAN

2016/17-2019/20

This plan is based on the current Medium Term Financial Plan which was approved in February 2016. This Plan aims to provide relevant information to secure a 4 year deal on Government funding to ensure that the Council has some certainty of the pressures that it faces over the next 4 years.

The Council faces a significant challenge in addressing its forecasted budget deficit over the next 4 years in an environment where there is significant uncertainty and increasing levels of risk. Over the last 5 years the Council has embarked on an innovative approach to service redesign and releasing savings based on systems thinking methodology. In adopting the principles of this approach the Council will consider the following themes when addressing how to manage the shortfalls in funding :

- Identifying opportunities to increase income and growth
- Identify further efficiency by continuing to drive waste out of services and reduce cost
- Continue to redesign services to provide quality support and service to the customer whilst releasing savings
- Assessing the value for money of service provided and demonstrating where resources can be realigned ^{note 1}
- Identify alternative models of delivery in the provision of services and to consider the most appropriate provider
- Designing services across public and voluntary sector organisations to secure better outcomes and reduce overall spend

In delivering the savings to ensure Redditch can meet its financial pressures over the next 4/5 years the Council will focus on its Strategic Purposes to maximise the value of the funding it retains to support its customers and communities. These are :

- Help me live my life independently
- Help me find somewhere to live in my locality
- Provide good things to see, do and visit
- Help me be financially independent
- Keep my place safe and looking good
- Help me run a successful business

Note 1 – Value for money is an assessment of the customer value of the service not purely the cost v demand

Background

For Redditch the financial settlement gives a much lower than anticipated level of revenue support grant from the Government with a potential unexpected repayment to Government in 2019/20 of £330k. Consultation has also started on planned changes to New Homes Bonus, which will see a reduction in the amount we receive towards the end of the five year period. The Council currently receives £1.1m of this grant however, depending on the proposed revised scheme may see a reduction in over £500k of funding by 2019/20.

Government grant funding will be some £6m per year less in real terms by the end of this plan than it was in 2010/11. This equates to losing funding for just over half of the Council's net budget.

The Council does not accept a methodology of 'negative grant' which would be payable by 2019/20. Whilst the payment is included in the projected financial gap faced by the Council there is an expectation that this will be offset by changes to Business Rate Legislation that will be released later this year.

The Council has a proven track record in delivering cost and efficiency savings. Since 2010/11 the Council has made savings from sharing services with other Councils of £5.6m and generated other savings of approximately £4m from additional income and increasing efficiencies. With the continued cuts to our funding we will have to find more innovative ways to meet the on-going financial pressures that the Council faces and we are working with partners to achieve savings across the public purse that will ensure that valuable front line services continue to be delivered to our communities. The financial funding available will be aligned to our purposes as detailed in this document to ensure we meet customer and community need.

The Efficiency Statement should be considered alongside the Council Plan 2016-2020 as this demonstrates how the Council will utilise its resources to deliver the strategic purposes and outcomes to the community.

The monitoring of the plan will be undertaken through the Councils Management Team, Executive and Audit & Governance Committee. Associated risks of delivery of savings and outcomes will be reported through the performance and financial reporting mechanisms to ensure early action can be undertaken to address any concerns.

EFFICIENCY STATEMENT – REDDITCH BOROUGH COUNCIL

Area	Cost reduction / Additional income growth/ Alternative Service Delivery	2016/17 £'000	2017/18 £'000	2018/19 £,000	2019/20 £'000
EFFICIENCIES TO BE ACHIEVED		1,398	2,284	3,202	3,532
ALREADY APPROVED					
Across all services	Efficiencies realised from : - Removing waste processes from service following redesign - Deleting vacant posts - Reset budget to previous year - Service review to realign management and staffing structures	396	396	396	396
Environment Services	Remodelling provision to enable services to be delivered across a locality / place	139	139	139	139
Environment Services	Additional growth and Income from the service	177	177	177	177
Balances	Use of balances following review of requirement	479	0	0	0
Reserves	Use of reserves following review of requirement	207	0	0	0
TOTAL EFFICIENCIES ALREADY APPROVED 2016/17-2019/20		1,398	712	712	712
PROPOSED EFFICIENCIES 2017/18 -2019/20					
Cross Organisational	Increases in income and growth (including additional income realised from an improvement in compliance		300	450	650

	for Council Tax/ Business Rates)				
Customer Access & Financial Support	Improved efficiencies by moving to a new system for Revenues and Benefits		80	90	90
Cross Organisational	Organisational Management Review		135	300	400
Cross Organisational	Alternative Models of Service Delivery - Reviewing the provision of services with the aim to redesign and work with other partners to deliver savings		250	735	880
Cross Organisational	Reduce waste in system / improve efficiencies		225	250	300
Cross Organisational	Reset budget from baseline of 2015/16		200	250	250
Additional Business Rate Growth			50	100	250
Other Funding	Balances/ Unidentified efficiencies/Further reviews of reserves		332	315	
TOTAL EFFICIENCIES PROPOSED 2017/18-2019/20			1,572	2,490	2,820
TOTAL EFFICIENCIES		1,398	2,284	3,202	3,532

EXECUTIVE COMMITTEE

13th September 2016

Finance Monitoring Quarter 1 16/17

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management.
Relevant Head of Service	Jayne Pickering
Wards Affected	All Wards
Ward Councillor Consulted	N/A
Non Key Decision	

1. SUMMARY OF PROPOSALS

This report details the Council’s final financial position for both General Fund Revenue, Capital and Housing Revenue Account (HRA) for the period April – June 2016 (Quarter 1 2016/17).

2. RECOMMENDATIONS

The Executive Committee is asked to RESOLVE

- 2.1 That Executive Committee note the current financial positions for the quarter April – June 2016 as detailed in the report.

3. KEY ISSUES

- 3.1 This report provides details of the financial information across the Council. The aim is to ensure officers and members have relevant information to consider the overall financial position of the Council. The report reflects the finances across the Strategic Purposes to enable Members to be aware of the level of funding attributed to these areas and how this compares to budget. The summary at 3.3 shows the financial position for revenue funding for the period April – June 2016. A projected position to the end of the financial year 2016/17 will be reported as part of the quarter 2, April – September report.
- 3.2 The information at Appendix 1 shows the breakdown of the Strategic Purposes to detail the services that have been included in each Purpose. The aim is to demonstrate the individual services that link to the overall strategic funding position.

EXECUTIVE COMMITTEE

13th September 2016

**Revenue Budget Summary – Overall Council
Financial Year 2016/17**

3.3 Internal recharges have not been included in these figures to allow comparison for each service area. However Support costs have been included.

Strategic Purpose	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Keep my place safe and looking good	5,471	1,370	1,301	-69
Help me run a successful business	-116	-9	17	27
Help me be financially independent	558	-156	-187	-31
Help me to live my life independently	410	-125	-139	-14
Help me find somewhere to live in my locality	1,202	301	260	-40
Provide Good things for me to see, do and visit	1,466	519	571	52
Enable others to work/do what they need to do (to meet their purpose)	7,843	1,826	1,841	15
Totals	16,834	3,725	3,665	-61

Financial Commentary:

There are a number of variances within the first quarter on the financial year 2016/17 which currently result in a £61k saving to budget. These include additional income received for services provided and managed vacant posts. These savings are partially offset by shortfalls in income on the Leisure centres and golf course together with efficiency targets that are due to be delivered later in the financial year.

EXECUTIVE COMMITTEE

13th September 2016

**Capital Budget Summary – Overall Council
Financial Year 2016/17**

3.4 Internal recharges have not been included in these figures to allow comparison for each service area. However Support costs have been included.

Strategic Purpose	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Keep my place safe and looking good	4,166	1,042	967	-74
Help me to live my life independently	987	247	216	-31
Help me find somewhere to live in my locality	9,807	2,452	2,347	-105
Provide Good things for me to see, do and visit	505	126	126	0
Enable others to work/do what they need to do (to meet their purpose)	100	25	0	-25
Totals	15,565	3,891	3,657	-234

Financial Commentary:

There are a number of small underspends in the first quarter due to timing of projects commencing. It is anticipated that the capital expenditure will be on target to budget for the financial year.

3.5 Housing Revenue Account

Appendix 2 details the financial position for the Housing Revenue Account (HRA) for the period April – June 2016. The income shows a shortfall of £58k due to the increase in the number of Right to Buy sales. However this is offset partially by the £17k increase in non-dwelling rent income is due to higher than expected garage lettings.

The overall shortfall in income of approximately £31k is offset entirely by the management of vacant posts together with a reduction in materials costs for repairs and maintenance.

EXECUTIVE COMMITTEE13th September 2016**Treasury Management**

- 3.6 The Council's Treasury Management Strategy has been developed in accordance with the Prudential Code for Capital Finance prudential indicators and is used to manage risks arising from financial instruments. Additionally treasury management practices are followed on a day to day basis.

Credit Risk

- 3.7 Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers. Credit risk is minimised by use of a specified list of investment counterparty criteria and by limiting the amount invested with each institution. The Council receives credit rating details from its Treasury Management Advisers on a daily basis and any counterparty falling below the criteria is removed from the list.
- 3.8 At 30th June 2016 there were no short-term investments held by the Council.

Income from investments

- 3.9 An investment income target of £4k has been set for 2016/17 using a projected rate of return of 0.25 %.

General Fund Balances

- 3.10 The General Fund Balance as at the 31th March 2016 is £2.024m subject to audit. A balanced budget was approved in February 2016 to include identified savings which have been built into individual budget allocations. This also included a planned use of balances for 2016/17 of £477k.

Legal Implications

- 3.11 No Legal implications have been identified.

Service/Operational Implications

- 3.12 Managers meet with finance officers on a monthly basis to consider the current financial position and to ensure actions are in place to mitigate any overspends.

Customer / Equalities and Diversity Implications

- 3.13 No direct implications as a result of this report.

4. RISK MANAGEMENT

The financial monitoring is included in the corporate risk register for the authority.

EXECUTIVE COMMITTEE

13th September 2016

5. **APPENDICES**

Appendix 1 – Strategic purposes financial position April – June 2016/17
Appendix 2 – HRA Monitoring April – June 2016/17

6. **BACKGROUND PAPERS**

None.

AUTHOR OF REPORT

Name: Kate Goldey
E Mail: k.goldey@bromsgroveandredditch.gov.uk
Tel: (01527) 881208

Keep my place safe and looking good.

please note figures have been rounded

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Bereavement Services	-483	-121	-116	5
Building Control	-28	-7	-3	4
Car Parks/Civil Enforcement Parking	28	-0	15	15
CCTV	347	90	90	-0
Climate Change	7	2	2	-0
Community Services - Community Safety	289	109	117	8
Core Environmental Operations	597	149	167	18
Core waste Operations	1,223	306	287	-19
Development Management	206	51	3	-49
Engineering	248	62	55	-7
Environmental Health (WRS)	538	129	127	-2
Land Drainage	170	66	66	0
Landscape & Grounds Maintenance	0	0	2	2
Manager Lands. & Cleansing	0	0	-1	-1
Manager supplies and Transport	375	106	90	-17
Place Teams	1,300	255	245	-10
Planning Policy	243	61	74	16
Trees & Woodland Management	410	111	81	-30
Waste Management Policy	-0	-0	1	1
Totals:	5,471	1,370	1,301	-69

Financial commentary:

The overall savings due to a number of factors including additional planning application income (Development Management)

Help me run a successful business

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000	
Asset & Property Management	-344	-106	-94		12
Economic Development	146	76	96		20
Manager Taxi Licensing	-189	-49	-51		-2
Community Services - Grants to Vol bodies	271	70	66		-4
Totals:	-116	-9	17		27

Financial commentary:

The overspend mainly relates to Economic Development where market income is lower than expected. The team will be discussing with the new providers ways of increasing income.

Help me to be financially independent (including education & skills)

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000	
Benefits	354	-214	-209		
Revenues	189	54	17		-36
Property Management - Rents grants	15	4	5		
Totals:	558	-156	-187		-31

Financial commentary:

The variance on Revenues is due to savings on vacant posts and additional income recovered from Council Tax and NNDR.

Help me to live my life independently (including health & activity)

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Community Services (incl dial a ride & Shopmobility)	356	70	69	-2
Lifeline	4	-208	-206	2
Manager Care & Repair	50	13	-1	-13
Totals:	410	-125	-139	-14

Financial commentary:

There will be a saving within 2016/17 on Care and Repair for the Management fee as there is available funding from the capital provision.

Help me to find somewhere to live in my locality

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Housing General Fund	1,018	255	221	-34
Housing Strategy & Enabling	214	53	53	
Democratic Services - Land charges	-29	-7	-14	-6
Totals:	1,202	301	260	-40

Financial commentary:

The £34k underspend is due to a number of salary vacancies within the housing team. This will be fully reimbursed to the Housing Revenue Account

Provide good things for me to do, see and visit

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Cultural Services	743	204	203	-1
Leisure & Cultural Man	85	54	54	1
Parks & Green Spaces	153	33	31	-2
Sports Services	484	238	289	52
Business Development - Cultural	0	-9	-6	3
Totals:	1,466	519	571	52

Financial Services :

There continues to be income generation issues at the Sports Centres and Pitcheroak Golf course which account for the variance on sports services. The teams are working on recruiting new members and there is capital investment in the Dance Studio with the hope to retain current and attract new members.

Enable others to work/do what they need to do (to meet purpose)

Department	Annual budget £'000	Budget to date £'000	Actuals to date £'000	Variance to date £'000
Asset & Property Management - Town Hall	1,020	42	31	-11
Asset Maintenance	344	86	101	15
Business Development	133	33	31	-3
Business Transformation	1,072	268	282	14
Communications & Print	255	61	59	-2
Corporate Management & Audit	43	8	22	14
Corporate Services	1,824	456	455	-1
Corporate Strategy	86	22	22	0
Cultural Services - Management	112	23	22	-1
Customer Support Services	505	124	124	0
Democratic Services	328	84	83	-1
Depot	46	12	16	4
Elections	200	50	50	0
Financial Services & Procurement	538	192	190	-2

Human Resources	526	132	118	-14
It Licences Direct Services	154	69	68	-0
Legal Services	281	70	72	2
Partnerships	50	18	19	1
Post, Admin & Civic	231	60	59	-0
Property Management	22	0	0	0
Sports Services - Management	77	19	18	-1
Transport	-5	-1	-0	1
Totals:	7,843	1,826	1,841	15

Financial commentary:
The Human Resources £14k underspend is due to vacant posts in the department.
The variance on Asset Maintenance is due to the Condition Surveys on our Assets which are additional to our Place Partnership arrangements.

HOUSING REVENUE ACCOUNT (HRA)
REVENUE OUTTURN 2016/17 Quarter 1

Appendix 2

	2016/17 Approved Budget April - June £	2016/17 Actuals April - June £	Variance £
<u>INCOME</u>			
Dwelling Rents	6,515,140	6,457,982	57,158
Non-Dwelling Rents	358,580	376,909	-18,329
Tenants' Charges for Services & Facilities	196,983	198,866	-1,883
Contributions towards Expenditure	13,395	13,395	0
Total Income	7,084,098	7,047,152	36,946
<u>EXPENDITURE</u>			
Repairs & Maintenance	1,094,649	1,049,411	-45,238
Supervision & Management	602,093	613,420	11,327
Rent, Rates, Taxes & Other Charges	11,458	7,644	-3,814
Total Expenditure	1,708,200	1,670,475	-37,725
Net cost of Services	-5,375,898	-5,376,677	-779
Net Operating Expenditure	-5,375,898	-5,376,677	-779
(Surplus)/Deficit on Services	-5,375,898	-5,376,677	-779
<u>HOUSING REVENUE ACCOUNT BALANCE</u>			
Surplus as at 1st April 2016	1,476,100	1,476,100	0
Surplus/(deficit) to June 2016	5,375,898	5,376,677	779
Surplus as at June 2016	6,851,998	6,852,777	779

REDDITCH BOROUGH COUNCIL**EXECUTIVE COMMITTEE**

13th September, 2016

ADVISORY PANELS, WORKING GROUPS, ETC - UPDATE REPORT

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Relevant Head of Service	Claire Felton, Head of Legal, Equalities and Democratic Services
Non-Key Decision	

1. SUMMARY OF PROPOSALS

To provide, for monitoring / management purposes, an update on the work of the Executive Committee's Advisory Panels, and similar bodies which report via the Executive Committee.

2. RECOMMENDATIONS

The Committee is asked to **RESOLVE** that

subject to Members' comments, the report be noted.

3. UPDATES**A. ADVISORY PANELS**

	<u>Meeting :</u>	<u>Lead Members / Officers :</u> (Executive Members shown <u>underlined</u>)	<u>Position :</u> (Oral updates to be provided at the meeting by Lead Members or Officers, if no written update is available.)
1.	Planning Advisory Panel	Chair: <u>Cllr Greg Chance</u> / Vice-Chair: Cllr Bill Hartnett Ruth Bamford	Meeting date: 1 st November 2016

REDDITCH BOROUGH COUNCIL**EXECUTIVE COMMITTEE**

13th September, 2016

B. OTHER MEETINGS

2.	Constitutional Review Working Party	Chair: <u>Cllr Bill Hartnett</u> / Vice-Chair: <u>Cllr John Fisher</u> Sheena Jones	Last meeting – 27 th January 2015
3.	Member Support Steering Group	Chair: <u>Cllr John Fisher</u> / Vice-Chair: <u>Cllr Bill Hartnett</u> Sheena Jones	Last meeting cancelled. Next meeting 17 th October 2016.
4.	Grants Assessment Panel	Chair: Cllr Roger Bennett / Vice-Chair: <u>Cllr Greg Chance</u>	Next meeting 26 th October 2016.

AUTHOR OF REPORT

Name: Sheena Jones
E Mail: sheena.jones@bromsgroveandredditch.gov.uk
Tel: (01527) 548240